

# Face It Advisor Application

2006-2007

Please type or print clearly in ink. Return application by June 2, 2006 to:

**Face It Program Director, Girl Scouts of Michigan Trails**

**3275 Walker Ave. NW**

**Grand Rapids, Michigan 49544**

Phone: 616-784-3341 ext. 123 ~ Fax: 616-784-8187 ~ E-mail ljoswick@gsmt.org

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_ City/ Zip: \_\_\_\_\_

E Mail Address: \_\_\_\_\_

School: \_\_\_\_\_ Birthday: \_\_\_\_\_

Major: \_\_\_\_\_ Status: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Positions interested in: 1<sup>st</sup> choice \_\_\_\_\_ 2<sup>nd</sup> choice \_\_\_\_\_ 3<sup>rd</sup> choice \_\_\_\_\_

Are you currently a registered Girl Scout?  Yes  No

1. How did you hear about Face It?
2. Please list your experience working with young adults? Please indicate all age groups you have had experience with, describing your experience.
3. Why do you want to become a Face It Teen Advisor?
4. What special skills, life experiences, job or volunteer training will you bring to Face It?  
How will you share your knowledge?
5. How would you describe the Advisor/Teen relationship?
6. Check diversity of youth you have worked with and describe one experience.  
\_\_\_\_\_ Socioeconomic \_\_\_\_\_ Ethnic Background \_\_\_\_\_ Physical or Mental Ability



Girl Scouts.



7. What do you feel is the biggest challenge that young girls face today?
  
8. What skills would you like to bring to teens to help them to surpass this challenge?
  
9. What do you hope to gain from being involved with the Face It group?
  
10. Please list all of your current school, sports, leadership and community activities that you are involved in. Use the following table to indicate days and times with prior commitments.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM							
PM							

My best meeting day and time is \_\_\_\_\_  
***Advisors must have reliable transportation to workshops and meetings.***

**I understand that training is required to prepare me as a Face It Advisor. I agree to complete this training, attend meetings monthly advisor meetings, monthly team meetings, advise a committee, and advise 10 one-hour workshops during the school year.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please list one the name, address, and phone number of one adult non-relative reference that knows or your leadership experience and/or ability to work with youth.**

Name: \_\_\_\_\_ Telephone # (\_\_\_\_) \_\_\_\_\_  
 Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_



# Girl Scouts of Michigan Trails Face It Advisor

**Purpose:** A volunteer position based on the interaction with and leadership of Face It Teen Leaders.

**Qualifications:**

- Ability to work and communicate effectively with all ages
- Participation in issue, team training, and specified committee advisor training(s)
- Membership to GSUSA throughout your length of service
- Leadership in respecting the differences of others and adhering to the Girl Scout Promise and Law as our personal code of conduct within the group
- Female over 18 years of age
- Reliable form of transportation and flexible schedule
- Demonstrate qualities of an effective leader
- Dedication to program goals

**Reports to:** Advisors are managed by the Program Director.

**Accountabilities include:**

1. Stay current on issues facing girls and young women locally as well as globally; identify developmental characteristics of girls in grades K-12.
2. Attend monthly Face It Team meetings and monthly Advisor meetings.
3. Meet all stated and printed deadlines.
4. Advise one Face It committee.
5. Attend Face It presentations as needed (minimum of 12 yearly) conducting an evaluation with the FIT Leaders following each delivery, identifying key areas for growth and development.
6. Participate in at least one council sponsored or community sponsored diversity training.
7. Participate in an end of year evaluation identifying personal and group growth.

Advisors receive a stipend of \$10.00 per workshop completed and \$.405 per mile.

**Length of Service:** One year renewable upon performance and demonstrated interest.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Face It Advisor

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Program Director



# 2006-2007 Face It Advisor Positions

**Trainer:** With teen support, plan the agenda for fall training. Utilize Community Service and Curriculum advisors to implement workshop training. Secure necessary presenters, teens and advisors to facilitate training activities. Host fall training. Plan presentation skill building activities for monthly meetings. Responsible for the fall teen binders and training paperwork. Must be second year advisor.

**Diversity Specialist:** Attend two council sponsored diversity trainings. Present monthly updates at team meetings on community ethnic/diversity events and create monthly awareness themes. Ensure that team has diversity enrichments at two meetings and fall training.

**(2) Public Relations Director:** Maintain Face It display board. Assist Program Director with creation, publication, and distribution of Face It catalog. With active involvement from teens, coordinate and implement recruitment efforts. (i.e. Set up visitations to local high schools, assist with recruitment mailings, attend school visits, and plan information meeting) Assist with selections process. This can be a shared position as it takes the most time. All school visits are paid. Must be second year advisor.

**Recognitions Director:** With teen support, plan and host annual appreciation banquet for the team and families. At monthly meetings; celebrate birthdays, track attendance, track workshop participation and provide a workshop incentive program for teens. Coordinate four team social events. Manage workshop sign up.

**Curriculum Director:** With teen support, at year-end, add workshop topics and remove workshops as needed. Review remaining workshops to ensure efficiency, effectiveness, and age appropriateness. Maintain workshop kits quarterly; ensuring there are ample copies and supplies. Create new program materials as needed. This position requires a social issue awareness and willingness to keep up to date with the social problems teens face.

**Meeting Manager:** With teen and advisor support, plan theme and/or meeting activities, necessary speakers, and agenda items for next monthly meeting. Provide two enrichments on presentation skills and social issues annually. Secure monthly teen to present icebreaker activity. With teen planning, develop and execute the summer Face It trip. Take monthly minutes and distribute to team. Follow up with teens who were absent from meetings.

**Girl Scout Connection:** Attend fall product and cookie sale training, pending voting to participate by teens. Educate team on upcoming Senior Girl Scout events and programs. With teen support, serve as the Fall Product Director and Cookie Manager providing incentives, securing orders, sorting orders, coordinating booth sales and receiving income. Manage Face It checking account. Research what areas of the council are underserved by Face It workshops and coordinate efforts to increase participation in those neighborhoods.

