DETAILED CASH RECORD OF TROOP/GROUP AND ANNUAL REPORT OF THE TROOP/GROUP TREASURER

(Submit at year-end only.)

GIRL SCOUTS OF MICHIGAN TRAILS SCOUT TROOP # _____ FINANCES for the ____-____ Year. Prepared by _____ Page # ___

			INCOME				EXPENSES				
			Fall Product/	Other funds	Program	Badges/Pins		Service	Trips	Office	Running
Date	Activity/Description	Dues	Cookie Sale	Sponsorship	Event	Awards	Supplies	Projects	Fees	Supplies	Balance
	Balance Forward										
Running Totals this page											

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Running Totals this page											

Important: Troop/Group funds are to be deposited in a troop bank account with at least two authorized, GSUSA registered signatures. Two of the authorized signatures must be those of a Troop Leader and the NBHD Manager or NBHD Treasurer. See the *Volunteer Resource Book* under Troop Finance for more details. This record, or a copy of it, is to be forwarded as the leadership of the troop/group changes; from one treasurer to another as the office changes. This record, or a copy of it, is to be submitted with the Annual Troop Report, council copy. "Running Balance" includes bank balances as well as cash on hand bills and coins.