

# Shop Mail-In Order Form

**Girl Scouts of Michigan Trails**  
**3275 Walker Avenue NW**  
**Grand Rapids, MI 49544-9775**  
**Phone (616) 784-3341 or (800) 442-1401**  
**Fax (616) 784-8187**

| FOR OFFICE USE ONLY        |
|----------------------------|
| =====                      |
| <b>Date:</b> _____         |
| <b>Cashier:</b> _____      |
| <b>Trans. #:</b> _____     |
| <b>Order #:</b> _____      |
| <b>Mail:</b> _____         |
| <b>Pick Up:</b> _____      |
| <b>Called:</b> _____       |
| <b>Back Ordered:</b> _____ |
| <b>Note:</b> _____         |
|                            |
|                            |

=====

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** (\_\_\_\_) \_\_\_\_\_ **Troop #** \_\_\_\_\_

| Quantity | Catalog Number | Size and/or Color | Description | Unit Price | Total    |
|----------|----------------|-------------------|-------------|------------|----------|
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |
| _____    | _____          | _____             | _____       | \$ _____   | \$ _____ |

| <u>Shipping &amp; Handling</u> |                            |
|--------------------------------|----------------------------|
| Under \$10.99.....\$3.50       | \$45.00-59.99.....\$10.15  |
| \$11.00-18.99.....\$5.75       | \$60.00-74.99.....\$11.25  |
| \$19.00-29.99.....\$6.95       | \$75.00-99.99.....\$13.15  |
| \$30.00-44.99.....\$8.50       | \$100.00-149.99....\$14.25 |
|                                | Over \$150.00.....\$15.30  |

|                                      |          |
|--------------------------------------|----------|
| <b>TOTAL</b>                         | \$ _____ |
| TAX *add 6%<br>(not troop purchase)  | \$ _____ |
| Shipping/Handling<br>(chart at left) | \$ _____ |
| <b>SUBTOTAL</b>                      | \$ _____ |
| LESS COOKIE DOUGH                    | \$ _____ |
| LESS CREDIT                          | \$ _____ |
| <b>GRAND TOTAL</b>                   | \$ _____ |

|   |                        |
|---|------------------------|
| <b>CARD #</b> _____<br>(VISA or MasterCard) | <b>EXP. DATE</b> _____ |
| _____<br><b>CARDHOLDER'S SIGNATURE</b>      |                        |